



NEELGANGA

AYURVEDIC MEDICAL COLLEGE, HOSPITAL & RESEARCH CENTER

Ref. No. NET/NCLSM/NAMCHRC/2025-20/05-4

Date: 4th Jan 2025

Human Resources (HR) Cell

Constitution Order of the HR Cell

The HR Cell of Neelganga Ayurvedic Medical College is constituted (on 4th January 2025) for the Year 2025-2026 to manage and oversee human resource functions effectively. The committee is responsible for ensuring the professional growth, welfare, and effective administration of the faculty and staff members.

Members of the HR Cell

SI NO	Name of the Member	Designation
2	Dr. Anita Mahajan	Principal/Chairman
2	Dr. Sachin Agadi	Convener/Coordinator
3	Dr. Dhanraj	Member
4	Dr. Sharanabasava	Member
5	Dr. Umakant rabb	Member
6	Dr. Mahantesh Nimbale	Member
7	Dr. Darshana D	Member
8	Mr. Rudresh K	Member
9	Mr. Channabasangouda	Member

Date: 04/01/2025

Designation: President/Principal

Signature:

PRINCIPAL

Neelganga Ayurvedic Medical College
Hospital And Research Centre, Yarbagh
Basavakalyan - 585331, Dist. Bidar

📍 Smt. Shanta Somashekar Mahajan Campus, Ayurgram Yerbagh,
Tal. : Basavkalyan, Dist. : Bidar, Karnataka - 585331
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Ref. No.

Date : 04/01/2025

Functionality of the HR Cell

The HR Cell plays a pivotal role in fostering a supportive and professional environment for staff and faculty members. The core functions of the HR Cell include:

a. Objectives:

- To establish fair HR policies and practices within the institution.
- To promote staff development and professional growth.
- To ensure smooth onboarding, orientation, and induction of new employees.
- To address employee grievances and ensure a supportive work environment.

b. Roles and Responsibilities:

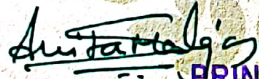
- Managing recruitment processes and staffing requirements.
- Coordinating staff training, development programs, and workshops.
- Monitoring staff performance and facilitating appraisals.
- Developing and implementing HR policies in line with institutional goals.
- Handling employee welfare, including health, safety, and work-life balance initiatives.
- Ensuring compliance with regulatory requirements regarding staff employment.

c. Operational Procedures:

- Regular meetings to discuss HR issues and updates.
- Conducting periodic staff surveys and feedback mechanisms.
- Implementing employee engagement initiatives.
- Addressing concerns through a structured grievance redressal mechanism.

Date: 04/01/2025

Designation: President/Principal

Signature: 
PRINCIPAL

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Achievements of the HR Cell

The HR Cell has made significant contributions to improving the work environment and professional growth of staff members. Notable achievements include:

- Successful implementation of staff development programs and workshops.
- Introduction of a transparent performance appraisal system.
- Establishment of a structured grievance redressal mechanism.
- Organizing wellness initiatives and employee welfare activities.
- Enhancing recruitment processes, ensuring fair and merit-based selection.

Shi. Farhat Jais
PRINCIPAL

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